

**D & G Equity Management**  
**14080 Mill St./P.O. Box 418**  
**Guerneville, CA 95446**  
**707-869-0623 707-869-0620**  
**707-869-1739**  
**www.dandgquity.com**



We appreciate you inquiring about our home rentals. You will find that our inventory of rentals have something for everyone. We always keep a wide variety of places available.

We have put together helpful information below for your reference. If you are unclear or have questions please feel free to ask our trained team to assist you.

### **D & G EQUITY'S RENTAL PROCESS**

#### **To view the exterior:**

You are welcome to drive by any of our homes and view the exterior. If occupied, please do not disturb the tenants.

#### **To view the interior:**

If the property is still occupied or it is shown by appointment only, you will need drive by the property first then to view the inside please submit a completed application prior to setting up the appointment. You can download our **application** from our website and fax or email it to us. We do not process the application unless you decide that you want to apply for the property or you would like to be pre-approved. If property is vacant you can check out a key with a \$20 cash deposit, a valid form of ID, and a completed checkout form is completed. Keys must be returned within the hour after checking them out. You must arrive one hour before we close to view the inside of properties. For rentals that are outside of the area, please arrive before 3:00pm. for viewing the property and returning the keys back to our office. Our office hours are Monday through Saturday 9:00am-5:00pm, closed Sundays and all major holidays.

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**D & G EQUITY'S RENTAL PROCESS**

**To apply for our rentals:**

Applicant {s} must view the exterior and interior of the property before submitting the Security Deposit

A separate application is required for each applicant 18 years or older, married couples only need to submit one.

The application must be completely filled out in black ink and valid proof of ID must be submitted.

An application fee will be required when submitting your applications. The applications fees are:

All application fees are \$35.00 per application  
For Commercial applicant \$50.00

**All fees submitted must be in cash, money order or credit card. If you are sending the fees in the mail, please send a money order in the appropriate amount and mail it to: P.O. Box 418, Guerneville CA 95446. WE DO NOT RECEIVE MAIL AT THE STREET ADDRESS. We can also accept credit card transactions over the phone providing you have a fax # to sign the credit card receipt.**

**WE ARE UNABLE TO ACCEPT CREDIT CARDS BY E-MAIL.**

All application fees are **NON-REFUNDABLE**

The application process takes about 3-5 days. Complete and accurate information on the application will speed the verification process. Incomplete application will result in delay of processing your application.

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### **D & G EQUITY'S RENTAL PROCESS**

#### **Relocating to the area:**

You may get pre-approved by processing your application prior to your arrival.  
We ask that you:

Download and complete the application from our website

Email or fax it to us

Proof of valid photo ID is required.

U.S. Mail the application along with the appropriate fees to:

P.O. Box 418 Guerneville, CA 95446. We only accept money orders in the mail, please do not send cash. You may call us with a credit card #. We are unable to accept credit card information by e- mail.

Provide all supporting legal documents showing proof of verifiable income. Failure to do so will result in the denial of your application.

If you have a dog we require you to bring your dog to our office for viewing and legal documentation that you are the owner of the dog is required prior to accepting the application. If you dog is a service companion dog must provided written legal documentation before accepting the application.

Once the application process has been completed, we will notify you whether the application has been approved. If it has been approved then you may come and view the properties and select which one you wish to rent.

We do not guarantee that the properties you are interested in will be available at the time of your arrival.

#### **Once application process is completed:**

We accept the first completed qualified application. Your application is valid for 45 days for any of our rentals that you qualify for. Once your application is accepted, you must post the security deposit to secure the rental. Until the security deposit is secured the property will remain on the rental market.

**All applicants are entitled to a free copy of the credit report.**